

Appendix A

REVIEW OF REPRESENTATION ON OUTSIDE BODIES 2023 TO 2027

AND

REVIEW OF REPRESENTATION ON WHOLLY-OWNED/ JOINT VENTURE COMMERCIAL COMPANIES 2023 TO 2027

BRIEF GENERAL INFORMATION ABOUT THE ORGANISATIONS

Review of West Suffolk Council Representation on Outside Bodies 2023 to 2027

	NAME OF ORGANISATION AND OBJECTIVES	REQUIRED REPRESENTATION	MEETING INFORMATION (where known)	SUPPORT OFFICER(s)
1.	Association for Suffolk Museums Management Committee Advance education of the public in Suffolk by support and assistance to public museums and art galleries and their development.	One Member	Twice a year; Various locations in Suffolk	Mark Walsh Damien Parker
2.	Abbey of St Edmund Heritage Partnership The aims of the Partnership are to coordinate local and regional organisations representing religious, academic, research, education, government, business, community and voluntary interests to promote the conservation, improvement and interpretation of the Abbey of St Edmund to local people and to visitors for public information and enjoyment. The Abbey of St Edmund Heritage Partnership aims to enable the diverse interests of its members to unite towards a common goal and to achieve a better understanding of the spiritual, cultural, historical, archaeological and environmental significance of the Abbey of St Edmund and the River Lark Valley. The Partnership is a collaboration between St Edmundsbury Cathedral, West Suffolk Council, Bury St	One Member to be nominated to act as a Trustee on the Charitable Incorporated Organisation (CIO) (for a four year term) (previously relevant Portfolio Holder)	Normally at six week intervals. Held at St Edmundsbury Cathedral	Mark Walsh Damien Parker

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	Edmunds Town Council and the Bury Society, together with other local and regional organisations and various individual partners.			
3.	Brandon Heritage Centre The Centre celebrates the three main industries of the area (flint, fur and forestry). The collection offers a unique view of the Town's colourful history.	One Member	Quarterly; Evenings; Brandon Heritage Centre	Mark Walsh Damien Parker
4.	Brandon Remembrance Playing Field Management CommitteeThe purposes for a sports and recreation ground, Community Centre and Village Hall or any of them for the benefit of the inhabitants of the Parish of Brandon	One Member	Monthly; Evenings; Sports & Social Club, Brandon Remembrance Playing Fields	Mark Walsh Damien Parker
5.	The Brecks Fen Edge and Rivers Landscape Partnership Scheme (replaces the Brecks Partnership and Breaking New Ground Board)Following on from the successful Breaking New Ground Landscape Partnership Scheme, a new application was submitted to the Heritage Lottery Fund in June 2017. The application was successful at Stage 1 and received funding to develop its Stage 2 bid for £2M of funding towards a £3m scheme concentrating on Landscape and Heritage of the Brecks' Fen Edge & Rivers.	Two Members (may reduce to 'One Member' following discussion with the Board. Previously the relevant Portfolio Holder)	Board meetings are held quarterly	Mark Walsh Damien Parker

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6.	 Citizens Advice West Suffolk To ensure people do not suffer through lack of knowledge of their rights and responsibilities or the services available to them or through an inability to express their needs effectively; To exercise a responsible influence on the development of social policies and services, both locally and nationally. Advice is free, independent, impartial and confidential. 	Two Members	Four a year; Evenings; Bury St Edmunds	Davina Howes Lucy Pettitt
7.	Dedham Vale Area of Outstanding Natural Beauty (AONB) and Stour Valley Joint Advisory CommitteeImplement and encourage measures to conserve and enhance the landscape of the Stour Valley and develop opportunities for informal countryside recreation.	One Member	Twice a year	Mark Walsh Damien Parker
8.	District Councils' Network The District Councils' Network is a cross-party member led network of 199 district councils. It is a Special Interest Group of the Local Government Association (LGA) and provides a single voice for district councils within the LGA. It lobbies central government, the political parties and other stakeholders directly on behalf of its members, as well as commissioning research, providing support and sharing best practice.	One Member (previously the Leader of the Council)		Ian Gallin Liz Barnard

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9.	East of England Local Government Association (EELGA) The EELGA is a voluntary body funded by subscription. The 50 local councils in the East of England are all members. The organisation is governed by the Leader or elected Mayor of each of the 50 councils in the region. The full assembly of the 50 leaders meets twice a year. This is a forum for discussion on common issues, but importantly provides a platform for all leaders to meet and hear from Ministers and other policy makers on key issues. Day-to-day management is provided by a management committee of five Leaders who are representative of the political proportionality of the region.	One Member (previously the Leader of the Council)	The full assembly of the 50 Leaders meets twice a year	Ian Gallin Liz Barnard
10.	 East West Rail (EWR) Consortium The Consortium was formed in 1995 with the objective of promoting and securing a strategic railway connecting East Anglia with Central, Southern and Western England, including a spur to Aylesbury. This includes an Eastern Section working to improve the railway connections between Ipswich to Cambridge and Norwich to Cambridge. The Consortium brings together local authorities and Local Enterprise Partnerships (LEPs), Network Rail and the Department for Transport in a collaborative partnership. 	One Member (previously the relevant Portfolio Holder)	 Attendance at EWR Consortium meetings (Four meetings per annum) Attendance at EWR AGM (One meeting per annum) Attendance at EWR Eastern 	Sara Noonan

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			Section Executive (Four meetings per annum)	
11.	George Savage Trust The George Savage Trust was set up in 1939 following a bequest made by Mr George Savage. It has responsibility for the care and maintenance of the five cottages on Cavendish Green (known as Hyde Park Corner).	One Member	Twice a year; Cavendish	Alex Wilson
12.	 Guildhall Feoffment Trust Relief of poverty Assistance to almspeople Maintenance of almshouses Assistance to students Maintenance of parish churches of St Mary and St James, Bury St Edmunds 	Three Members nominated by the Council to act as Trustees (Appointments confirmed by the Trust for a four year term)	Four times a year; mornings; Bury St Edmunds	Alex Wilson
13.	Internal Drainage Board – Burnt Fen To provide water level management and flood protection for the benefit of the West Suffolk district.	One Member	Three meetings per year; Afternoons; Prickwillow	Jen Eves Andy Newman Andy Oswald

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14.	Internal Drainage Board – Lakenheath To provide water level management and flood protection for the benefit of the West Suffolk district.	Three Members	Three meetings per year; Mornings; Prickwillow	Jen Eves Andy Newman Andy Oswald
15.	Internal Drainage Board – Mildenhall To provide water level management and flood protection for the benefit of the West Suffolk district.	Four Members	Three meetings per year; Afternoons; Prickwillow	Jen Eves Andy Newman Andy Oswald
16.	 King Edward VI Grammar School Bury St. Edmunds Foundation Board Award of scholarships, bursaries etc; Providing assistance to enable beneficiaries to prepare for profession, trade or calling Foreign scholarships Facilities not normally provided by the Local Education Authority for recreation, athletics, sports and games coaching Assistance to beneficiaries to study music or other arts. 	One Member	Three times a year; plus sub- committees	Julie Baird Kirsty Pitwood
17.	Local Government Association (LGA) (General Assembly) The LGA a politically-led, cross-party organisation that works on behalf of councils to ensure local government has a strong, credible voice with national government. It	One Member (previously the Leader of the Council)	Once a year	Ian Gallin

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	aims to influence and set the political agenda on the issues that matter to councils so they are able to deliver local solutions to national problems.			
	The LGA General Assembly meets once a year and acts as the 'parliament' for local government. It is a key element of the LGA's member structure.			
	All district/borough councils are entitled to one vote and to appoint one representative.			
18.	Love Newmarket Business Improvement District (BID) Love Newmarket Business Improvement District (BID) aims to be an inventive and progressive organisation run for local businesses by local businesses. The BID covers a defined area of the popular market town where the team works to improve the trading environment and identifies additional projects and services that develop the town centre. The BID enhances and promotes the local environment for its businesses, employees, customers and the community.	One Member (previously the relevant Portfolio Holder)	Frequency: Quarterly Venue: Heath Court Hotel, Newmarket	Julie Baird Jonathan Miles
19.	Mildenhall Museum Trust The Trustees will be involved in policy making, financial decisions, the long term care of the museum collections and the future of the museum.	One Member	Quarterly; Evenings; Mildenhall Museum	Mark Walsh Damien Parker

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20.	National Horseracing Museum To consider various management issues of the Museum and to liaise between the Council and the Museum, including the development of the Palace House site.	One Observer (Appointed by the Cabinet. However, the appointment does not need to be a member of the Cabinet)	Quarterly; Variable; Mornings; Newmarket	Jill Korwin
21.	New Anglia Local Enterprise Partnership (LEP) New Anglia Local Enterprise Partnership was established by Government in 2010. It is a unique business-led collaboration between the private, public and education sectors across Norfolk and Suffolk. Its ambition is to drive economic growth and transform the local economy into a global centre for talent and innovation. The Council is a shareholder in the LEP as, as such, an appointee is required to act as the Council's shareholder representative. There are 39 LEPs across England and they are independent from Government. New Anglia LEP represents one of the fastest growing regions in the country, with 1.6 million people and around 55,000 businesses.	One Member (previously the Leader of the Council)		Ian Gallin
	The LEP is advised by a Board, whose role is to guide and advise the executive team to ensure sharp focus on activities to help grow jobs and remove the barriers to			

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	growth, for business. Councillor John Griffiths currently acts as the Suffolk District representative on the LEP.			
22.	 Newmarket Vision Steering Group Established in 2012, Newmarket Vision is a partnership of public, private and voluntary sector groups working to improve Newmarket's town centre, tourism and educational opportunities, traffic and community planning. The Newmarket Vision Steering Group co-ordinates the work of four groups to deliver agreed actions as quickly as possible: Town centre, retail, local economy and tourism delivery group; Traffic and highways delivery group; Education delivery group Equine Hub group 	One Member (previously the relevant Portfolio Holder)		Jill Korwin
23.	ONE Haverhill Partnership Board ONE Haverhill is an independent partnership that brings organisations and resources together to make them more effective and efficient in the town – providing ONE voice for Haverhill. Members of the Board include all three tiers of local government, the business sector, education, police,	Two Members (previously the relevant Portfolio Holders)	Quarterly	Ian Gallin Davina Howes Lucy Pettitt

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	health, voluntary sector, Havebury Housing, Abbeycroft Leisure, education and the faith communities – all with one aim - improving the quality of life for people in Haverhill.			
24.	 'OurBuryStEdmunds' (Bid4Bury) Board A Business Improvement District (BID) is an arrangement under which plans to improve the trading environment for BID businesses are delivered. Businesses identify projects or services that will add value to their business and agree on how to manage it and how much they are prepared to pay. The BID is managed by Bury St Edmunds Town Centre Management Company Ltd. This is an independent not for profit company and is answerable to the Board of Directors. The Board will oversee the delivery of projects and work in the best interests of the Town Centre. 	One Officer (acting as a Director on the Board) One Member (The Board have requested for this appointment to be drawn from the Members of the Cabinet)		Julie Baird Andrea Mayley
25.	Our Greenest County Board (Suffolk County Council) Creating the Greenest County is an aspiration that involves the whole county in enhancing the natural and historic environment and responding to climate change. The partnership provides an umbrella for many existing projects, encourages further recognition and resourcing	One Member (previously the relevant Portfolio Holder)	Quarterly	Jill Korwin

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	of them and seeks to inspire further actions in communities, businesses and schools.			
26.	 PATROL (Parking and Traffic Regulations Outside London) Adjudication Joint Committee PATROL comprises over 300 local authorities and charging authorities in England (outside London) and Wales that enforce parking and traffic restrictions. The Joint Committee's regulatory function is to make provision for independent adjudication in respect of appeals against penalties issued by these authorities. 	One Member (previously the relevant Portfolio Holder)	Held annually in July of each year in Westminster, London	Mark Walsh Darren Dixon Cameron Findlay
27.	 Rural Services Network (SPARSE) The Rural Services Network (RSN) represents the interests of rural service providers and their rural communities in England. It Makes representations on issues affecting rural services Promotes active networking between service providers and across all sectors Establishes and broadcasts rural best practice Promotes debate and interaction between agencies/sectors across many areas of joint interest for example rural crime, rural housing, broadband provision and rural health 	One Member	Throughout the year, the RSN provide a range of meetings and events for the subscribed authorities and organisations. The different events range from seminars, to working groups to full meetings and provide organisations	Davina Howes Liz Barnard

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			to engage at different levels with different issues.	
28.	 Safer and Stronger Communities Board The Board is made up of Chief officers and senior elected representatives from partner organisations. This group will focus on addressing high level, wider issues and determinants that require a system wide response to keep our communities safe and resilient and impact on the following priorities: Hate Crime Preventing Radicalisation Urban Street Gangs & County Lines Violence Against Women & Girls, Men & Boys Any new, emerging community safety priorities. 	One Member (previously the relevant Portfolio Holder)	Quarterly; currently held virtually	Ian Gallin
29.	St John's Centre Trustees, Bury St Edmunds To manage the St John's Centre, for mainly educational and religious purposes for the benefit of children and adults in the local area.	One Member	Six/eight times per year	Mark Walsh Damien Parker

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30.	 Stiff's Almshouses Charity Trustees, Rougham The income from the proceeds of sale of the almshouses to be applied for the benefit of poor women in the following ways:- gifts of useful articles including comforts or aids for the sick, weekly allowances and grants in cases of sickness, infirmity or distress. payment of travelling expenses to hospitals etc., subscriptions to almshouses for poor women. 	One Member		Davina Howes
31.	Suffolk Health and Wellbeing Board The Suffolk Health and Wellbeing Board was established in accordance with the Health and Social Care Act 2012. The Board has a duty to "encourage integrated working" between health, care, police and other public services in order to improve wellbeing outcomes for Suffolk. It is responsible for delivery of the Joint Strategic Needs Assessment and the county's Joint Health and Wellbeing Strategy. The Suffolk Health and Wellbeing Board comprises Members and Officers from the County Council, local clinical commissioning groups, NHS England, HealthWatch, the police, the voluntary sector and district and borough councils.	One Member One Substitute (previously the relevant Portfolio Holders) (Note: To also not be a Member of the Suffolk Health Scrutiny Committee)	Every two months; 9.30 am; Endeavour House, Ipswich	Davina Howes Lucy Pettitt

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32.	Suffolk Flood Risk Management Scrutiny Sub- CommitteeThe Sub-Committee is responsible for reviewing and influencing decision making in relation to the Suffolk Flood Risk Management Strategy.The Sub-Committee is made up of six councillors (one councillor from Suffolk County Council and one councillor from each of the local borough/district councils.	One Member and One Substitute (previously the relevant Portfolio Holders)	Twice a year; 10.00am; Endeavour House, Ipswich	Julie Baird
33.	Suffolk Health Scrutiny Committee Suffolk County Council is responsible in Suffolk for undertaking local government scrutiny of health provision. It has established a Committee for this purpose, with representation from the Overview & Scrutiny Committees of the District/Borough Councils in the County. The Suffolk Health Scrutiny Committee has responsibility for the scrutiny of wellbeing and health services across the County and may review and scrutinise any matter relating to the planning, provision and operation of health services in the County.	One Member One Substitute (<i>Note: To also not be a Member of the</i> <i>Suffolk Health and</i> <i>Wellbeing Board</i>) (<i>Appointments made</i> <i>by the Overview and</i> <i>Scrutiny Committee</i>)	Quarterly; 10.00am; Endeavour House, Ipswich	Davina Howes Christine Brain

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34.	 Suffolk Joint Emergency Planning Policy Panel To act as a link with each Council's administration to allow joint debate of civil protection issues, both current and emerging, that affect Suffolk. Develop common approaches to civil protection strategy and policy, including elected member emergency preparedness training and exercising. Represent agreed changes in civil protection direction and policy, as appropriate, in each Council's administrative process to embed/gain agreement for any change. Consider recommendations from the Suffolk Policy Review activity on civil protection capability. Agree Suffolk civil protection inputs to Local Area Agreements. 	One Member (previously the relevant Portfolio Holder)	Meetings held as and when required; No fixed meeting location	Stephen Henthorn
35.	 Suffolk Police and Crime Panel Reviewing and scrutinising the decisions and other actions of the statutory functions of the Suffolk Police and Crime Commissioner, providing both support and challenge. Focus on key strategic actions and decisions taken by the PCC. Making reports and evidence based recommendations to the PCC. Vetoing the level of the precept and the appointment of the chief Constable. Dealing with complaints, as required by law, in respect of the PCC. 	Two Members and two Substitutes (This appointment is based on the political proportionality across the whole of Suffolk)	Quarterly; 10.30am; Venue rotates around the County	Davina Howes Lucy Pettitt

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36.	Suffolk Waste Partnership The Suffolk Waste Partnership (SWP) is a strategic partnership of the county, district/borough councils, who work together to continuously improve waste management services throughout Suffolk. The SWP has created a Joint Municipal Waste Management Strategy 2003-2020, which sets out the strategic framework for the management of municipal waste across the county.	One Member (previously the relevant Portfolio Holder)		Mark Walsh Mark Christie
37.	Theatre Royal Board of Management Promote, maintain, improve and advance education, particularly by encouragement of the arts.	One Observer (Appointed by the Cabinet. However, the appointment does not need to be a member of the Cabinet)	Board of Directors – monthly; Management Committee – monthly.	Jen Eves Alex Wilson
38.	Transport East Transport East is the Sub-National Transport Body for Norfolk, Suffolk, Essex, Southend-on-Sea and Thurrock. It is an independent partnership, comprising the local response to the proposals contained with The Cities and Local Government Devolution Act (2016) and reflects the need for a Forum in which strategic transport issues and proposals can be addressed in a timely and efficient way.	Suffolk Districts are represented by one member. The relevant West Suffolk Portfolio Holders are invited to Annual Transport Summit events.		Julie Baird Sara Noonan

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	Transport East provides a single point of contact for Government, its agencies, infrastructure and service providers on strategic transport issues.	The relevant Portfolio Holder attends project specific meetings (for example East West Rail Eastern Section Board which is administered by Transport East)		
39.	West Stow Anglo Saxon Village Trust To preserve and restore for the benefit of the public, the settlement and to advance education in environmental archaeology with special reference to the settlement.	Five Members (Trustees shall appoint up to four of their number to be Land Trustees, which therefore, may be District Councillors)	Three times a year (March, June and November); Daytime; West Stow Anglo-Saxon Village	Mark Walsh Damien Parker Lance Alexander
40.	Western Suffolk Community Safety Partnership The Western Suffolk Community Safety Partnership (WSCSP) is a statutory body with a responsibility to: - make an assessment of community safety issues - produce a plan which responds to those issues - review and report on progress against that plan	Two Members (previously the relevant Portfolio Holders)		Davina Howes Lucy Pettitt

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	 carry out domestic homicide reviews. The WSCSP works to support community/voluntary groups to secure funding to deliver projects/initiatives which meet an identified community safety issue, which are a threat or risk or will cause the greatest harm to the community. The partnership is made up of statutory representatives from local Councils in West Suffolk, Mid Suffolk and Babergh, Suffolk Police, registered social landlords, Suffolk County Council, probation, rehabilitation company and the Clinical Commissioning Group. The Youth Offending Service and Havebury Housing Partnership are long-serving co-opted members. 			
41.	West Suffolk Hospital NHS Foundation Trust: Council of Governors The Council of Governors supports the executive and non-executive trust to ensure NHS services are meeting the needs of the community.	One Member		Davina Howes

West Suffolk Council Representation on Wholly-owned/

Joint Venture Commercial Companies

	NAME OF ORGANISATION AND OBJECTIVES	REQUIRED REPRESENTATION	MEETING INFORMATION (where known)	SUPPORT OFFICER(S)
1.	Barley Homes (Group) Ltd: Shareholder Representatives A commercial company limited by shares, for the purpose of developing housing for sale and private rent, and affordable rent and low-cost home ownership in line with the Council's existing planning policies.	Shareholder Representatives consisting of three Members: - Portfolio Holder with responsibility for Housing (or equivalent) - Portfolio Holder with responsibility for Finance (or equivalent) - Leader of the Council (As separate arrangements have been approved, re- appointments may not need to be made each year at Annual Council)	Quarterly meetings with the Directors (who are Officers of the West Suffolk Council, appointed by the Chief Executive). The Chairs of the Overview and Scrutiny Committee and the Performance and Audit Committee are also invited to these quarterly meetings.	Julie Baird Davina Howes

	NAME OF ORGANISATION AND OBJECTIVES	REQUIRED REPRESENTATION	MEETING INFORMATION (where known)	SUPPORT OFFICER(S)
2.	Verse Facilities Management Limited: Shareholder Advisory Group A commercial company limited by shares, for the purpose of delivering Facilities Management Services in West Suffolk and surrounding areas. The company is wholly-owned by West Suffolk Council and Vertas Ltd (who are in themselves wholly owned by Suffolk County Council) and will provide a revenue income to both Councils.	Shareholder Advisory Group consisting of two Members from the West Suffolk Council: - Portfolio Holders with responsibility for Operations (or equivalent) plus two Members from Suffolk County Council (As separate arrangements have been approved, re- appointments may not need to be made each year at Annual Council)		Mark Walsh Jill Korwin